

8-4-9307

MEMORANDUM FOR: Acting Comptroller

SUBJECT : Personnel Ceiling

1. The Personnel Office is authorized to budget for [REDACTED] positions. This constitutes its ceiling as of this date, and includes a position for the Assistant Director for Personnel. One position may be transferred from the DD/A ceiling reserve to provide for the position of Assistant Director for Personnel.

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2. The Table of Organization for the Office of the Deputy Director (Administration) contains [REDACTED] positions, while the ceiling for the Office of the Deputy Director (Administration) exists at [REDACTED] positions. The position for Special Assistant to the Deputy Director (Administration), GS-301-16 - #132, is not filled and is not to be considered among the approved ceiling positions. A budget for the Office of the Deputy Director (Administration) is authorized in accordance with approved ceiling positions. It should be noted, in budgeting, that recent increases to the ceiling of the Office of the Deputy Director (Administration) have been authorized only for limited periods.

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15/
L. K. WHITE
Acting Deputy Director
(Administration)

SA/DD/A:RDHH:sh(7 Dec 53)

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